



# **Sacramento Regional Fire/EMS Communications Center**

10230 Systems Parkway, Sacramento, CA 95827-3007

(916) 228-3070 – Fax (916) 228-3079

## **A G E N D A**

**9:00 a.m.**

**Tuesday, June 24, 2014**

### **SPECIAL MEETING OF THE GOVERNING BOARD OF SRFECC**

**Sacramento Metropolitan Fire District Headquarters**

**10545 Armstrong Ave - Rooms #384 & 385**

**Mather, CA 95655-4102**

**Call to Order**

Chairperson

**Roll Call Member Agencies**

Secretary

**Pledge of Allegiance**

**AGENDA UPDATE:** An opportunity for Board members to remove agenda items that are not ready for presentation and/or action at the present Board meeting.

**PUBLIC COMMENT:** An opportunity for members of the public to address the Governing Board on items within the subject matter jurisdiction of the Board. Duration of comment is limited to three minutes.

**CONSENT AGENDA:** Matters of routine approval including, but not limited to, Board meeting synopsis, payroll reports, referral of issues to committee, other consent matters. Consent Agenda is acted upon as one unit unless a Board member requests separate discussion and/or action.

1. Board Meeting Synopsis (May 27, 2014)	Page	4-8
2. Budget to Actual (May)	Page	9
3. Revenues (May)	Page	10
4. Overtime Report (May)	Page	11

**PROPOSED ACTION:** Motion to Approve Consent Agenda

#### **PRESENTATION:**

1. Longevity Recognition:
  - a. Jennifer Edwards – 5 years – June 22, 2014

#### **COMMITTEE REPORTS:**

1. Finance Committee (June 10, 2014)	Page	12-13
2. Personnel Committee (June 10, 2014)	Page	14

#### **ACTION ITEMS:**

- a. Old Business: Items from previous Board Meeting(s) that have not been resolved and require attention.  
None

b. New Business:

- 1. Review/Discussion of RFP for Fire Service Medical Director\*

**ITEMS FOR DISCUSSION AND POTENTIAL PLACEMENT ON FUTURE AGENDA:**

**PRESENTATION/INFORMATION:**

1. Communications Center Statistics	Page	15-21
2. Ratification of Amendment 2, Fire Service Medical Director ( <i>Incorporated recommended notification of termination changes</i> )	Page	22-23
3. Member Agencies Call Volume and Contributions, FY 2014/2015	Page	24

**CENTER REPORTS:** Consolidation of Administrative, Operational and Technical Reports.

1. Chief Executive Director*		
2. IT Manager	Page	25
3. Accounting Manager*		
4. Communications Manager*		

**CORRESPONDENCE:**

**BOARD MEMBER COMMENTS:**

**COUNSEL’S REPORT:**

**ANTICIPATED ACTION ITEMS:** These items require board action at a future meeting.

**CLOSED SESSION:** Included on agenda as needed.

1. **CONFERENCE WITH LEGAL COUNSEL: Anticipated Litigation\***  
 Pursuant to California Government Code Section 54956.9(b)  
 The Board will meet in closed session to discuss significant exposure to litigation.  
 One (1) potential case
2. **PERSONNEL ISSUES\***  
 Pursuant to California Government Code Section 54957  
 Action/Discussion to Appoint, Employ, Dismiss, Accept the Resignation of or Otherwise Affect the Employment Status of a Public Employee
3. **CONFERENCE WITH LABOR NEGOTIATOR\***  
 Pursuant to Government Code Section 54957.6  

District Negotiator(s)	Counsel, Robert Kingsley
	Teresa Murray, Chief Executive Director
Employee Organization(s)	Teamsters Local 856
	Teamsters Local 150

**ADJOURNMENT:**

The next Regular Board Meeting is July 29, 2014.

Location: Sacramento Metropolitan Fire District 10545 Armstrong Ave, Mather, CA 95655  
4102; Board Chambers – Rooms 384-385

Time: 9:00 a.m.  
Distribution: Board Members, Alternates and Chiefs  
Posted at: Administration Office

This is to certify that I posted a copy of the agenda at 10230 Systems Parkway on June 18, 2014.

A handwritten signature in black ink, appearing to read "Joyce Parker". The signature is written in a cursive, flowing style.

Clerk of the Board

GOVERNING BOARD MEETING

May 27, 2014

**GOVERNING BOARD MEMBERS**

Chief Tracey Hansen	Cosumnes Community Services District Fire Department
Chief Ron Phillips	City of Folsom Fire Department
Acting Chief Lloyd Ogan	City of Sacramento Fire Department
Deputy Chief Scott Cockrum	Sacramento Metropolitan Fire District

**GOVERNING BOARD MEMBERS ABSENT**

**COMMUNICATIONS CENTER MANAGEMENT**

Teresa Murray	Chief Executive Director
Joyce Starosciak	IT Manager
Linda Luis	Communications Manager
Lorinda Odell	Accounting Manager

**OTHERS IN ATTENDANCE**

Paul Gant	General Counsel, SRFECC
Janice Parker	Administrative Analyst, SRFECC
Wendy Crosthwaite	Executive Assistant, SRFECC
Megan Crosthwaite	Administrative Volunteer, SRFECC
Matt Wooden	GIS Technician, SRFECC
Brad Dorsett	Help Desk Technician
Mike Grace	Training Supervisor, SRFECC
Tara Poirier	Local 856 Representative
Sara Roush	Accounting Assistant, SRFECC

1. The meeting was called to order and roll call was taken at 9:00 a.m.
2. Chairperson Cockrum lead the Pledge of Allegiance.
3. There were no updates to the agenda.
4. There was no public comment.
5. A motion was made by Chief Hansen and seconded by Acting Chief Ogan to approve the consent agenda and Special Board Meeting synopsis, May 13, 2014.

AYES: Cosumnes Community Services District, Folsom, City of Sacramento,  
Sacramento Metro

NOES:

ABSENT:

ABSTAIN:

Motion carried.

6. Presentation

1. Longevity Recognition:

Chief Executive Director Murray recognized Communications Manager Linda Luis on her one year anniversary. Chief Executive Director Murray had previously worked with Linda at Sacramento Police Department as well as Roseville Communications Center and now here at SRFECC. Ms. Murray expressed her appreciation for Linda's loyalty, professionalism and dedication.

IT Manager Starosciak was also acknowledged on her one year anniversary with SRFECC. Chief Executive Director Murray had also worked with Ms. Starosciak at Roseville and appreciated her ability and strength of character and asked her to join SRFECC as IT Manager. Ms. Murray thanked her for her contributions.

Chief Hansen expressed her congratulations to both Communications Manager Luis and IT Manager Starosciak.

**7. COMMITTEE REPORTS:**

A. Finance Committee

Finance Committee had not met.

B. Personnel Committee

The Personnel Committee met on May 13, 2014, and received an update.

**8. ACTION ITEMS:**

a. Old Business: Items from previous Board Meeting(s) that have not been resolved and require attention.

None

b. New Business:

1. Resolution #04-14, Preliminary Budget, FY2014/2015

Accounting Manager Odell said \$475,000 has been incorporated into this Preliminary Budget to fund the Fire Service Medical Director position. In accordance with the Finance Committee recommendation capital outlay has been broken out with the addition of specific line items. Annotation has been added to further explain budget changes.

Funding for the Fire Service Medical Director position has been estimated. The true costs are not yet known and no direction has been given as to how the member agencies will be billed.

Member agency consensus was to have the Medical Services Director position billed separately from their yearly assessments. Member agencies and the Board will actively participate in the selection for this position.

The 2014/2015 Budget Year incorporates projected increases to CalPERS contribution.

A motion was made by Chief Hansen and seconded by Chief Phillips to adopt Resolution #04-14, Preliminary Budget, FY 2014/2015 as submitted by staff.

AYES: Cosumnes Community Services District, Folsom, City of Sacramento, Sacramento Metro

NOES:

ABSENT:

ABSTAIN:

Motion carried.

2. Ratification of Amendment 2, Fire Service Medical Director

Amendment 2 of the Fire Service Medical Director contract redefines the term of the agreement. This is an extension to the existing contract. The members, however, altered the amendment from sixty days' written notice to thirty days' written notice prior to termination.

A copy of the revised amended agreement will be contained in the June Board packet.

A motion was made by Chief Phillips and seconded by Acting Chief Ogan to ratify this amendment with the abovementioned change.

AYES: Cosumnes Community Services District, Folsom, City of Sacramento,  
Sacramento Metro

NOES:

ABSENT:

ABSTAIN:

Motion carried.

9. **ITEMS FOR DISCUSSION AND POTENTIAL PLACEMENT ON FUTURE AGENDA:**

None

10. **PRESENTATION/INFORMATION:**

1. Communications Center Statistics

The Communications Center Statistics were contained in the Board packet.

11. **CENTER REPORTS**

A. Chief Executive Director Report

1. Chief Executive Director Murray introduced Megan Crosthwaite, our most recent administrative volunteer.

Ms. Murray also acknowledged Tara Poirier, our Local 856 representative.

2. A group from Modesto came to tour our Center and to observe our daily operations. We will be sending a team to study and make recommendations to help them rebuild their organization.

3. Director Murray thanked the Accounting team for their dedication and hard work preparing the Preliminary Budget, FY 2014/2015.

B. IT Manager Report

1. IT has been very busy with the dispatch floor redesign.

2. We have received very solid submittals from Integraph, New World and TriTech as a result of the release of our RFP. RCC is currently evaluating the responses.

3. MISAC will be hosting an IT Manager "Boot Camp" at our training facility on Thursday, May 29th. Member agencies are welcome to attend this training.

### C. Accounting Manager Report

1. Ms. Odell discussed the difference between the preparation of this Preliminary Budget, FY 2014/2015, and previous budgets.
2. Accounting Manager Odell and her team attended the GFOA conference in Minneapolis, MN. The team had been awarded two scholarships to defray the costs of conference attendance.

As a result of attending this conference, the Accounting team established a relationship with Caseware, a software company. SRFEC has been asked to utilize their new software to assist with the creation of our CAFR.

3. Ms. Odell questioned members of the Workers Comp Insurance Board about our classification for our insurance premium. Because of this action our premium has been reduced by approximately \$75,000 per year.

### D. Communications Manager Report

1. Some significant events since our last Board Meeting include: dispatching 13 working fires, and a rescue; three greater alarm fires; one water rescue; 60 acre grass fire and dispatch personnel facilitated the deployment of personnel to the fire(s) in San Diego.

Three dispatcher teams participated in a high rise drill.

2. Alameda County Regional Emergency Communications Center has reached out to us to tour our Center and to discuss our training practices.

## 12. CORRESPONDENCE

1. Copy of Letter From Chief Executive Murray to Chief Zagaris, California Office of Emergency Services Fire and Rescue Branch, Expressing Formal Interest in Obtaining a Mobile Communications Van.

A copy of the letter was contained in the Board packet.

2. Copy of Letter From Chief Phillips Expressing his Appreciation to Dispatcher Anna Meyer for Participating in the Fire Captain Promotional Testing.

A copy of the letter was contained in the Board packet.

3. Copy of Letter From Chief Phillips Expressing his Appreciation to Dispatcher Katherine Shelton for Participating in the Fire Captain Promotional Testing.

A copy of the letter was contained in the Board packet.

## 13. BOARD MEMBER COMMENTS

Chief Phillips said thank you to everyone for their hard work.

Chief Hansen echoed this sentiment.

Chief Ogan shared that the visitors from Modesto had only wonderful things to say about our organization.

He also expressed his appreciation for all of the work done on BARB by the GIS team.

**14. COUNSEL REPORT**

Counsel, Paul Gant, spoke regarding the status of the 3<sup>rd</sup> Amended JPA Agreement. He said we have two of the four resolutions needed to ratify this amended agreement. After the member agencies have adopted their resolutions, a separate resolution will come before this Board for formal acknowledgement.

**15. ANTICIPATED ACTION ITEMS**

**16. CLOSED SESSION**

**1. CONFERENCE WITH LEGAL COUNSEL: Anticipated Litigation\***

*One (1) potential case  
Pursuant to California Government Code Section 54956.9(b)  
The Board will meet in closed session to discuss significant exposure to litigation.*

**2. PERSONNEL ISSUES\***

*Pursuant to California Government Code Section 54957  
Action/Discussion to Appoint, Employ, Dismiss, Accept the Resignation of or Otherwise Affect the Employment Status of a Public Employee  
One: Fire Service Medical Director*

**3. CONFERENCE WITH LABOR NEGOTIATOR\***

Pursuant to Government Code Section 54957.6

District Negotiator(s)	Counsel, Robert Kingsley
	Teresa Murray, Chief Executive Director
Employee Organization(s)	Teamsters Local 856
	Teamsters Local 150

Closed Session was convened at 9:41 a.m.

Open Session was re-convened at 11:54 a.m.

The Board received an update regarding potential litigation, personnel issues and labor negotiations. No action was taken.

17. The meeting of the Governing Board was adjourned at 11:54 a.m. until the next Meeting of the Governing Board scheduled for 9:00 a.m., June 24, 2014, at Metro Board Chambers, 10545 Armstrong Ave – Rooms #384-385, Mather, CA 95655-4102

Respectfully submitted,



Janice Parker  
Clerk of the Board

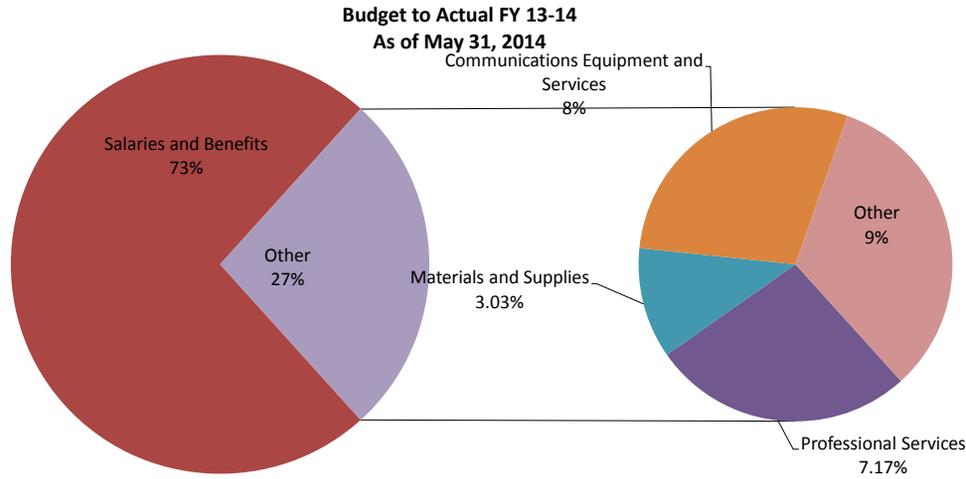
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Scott Cockrum, Chairperson

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Lloyd Ogan, Vice Chairperson

Sacramento Regional Fire/EMS Communications Center  
 Fiscal Year 2013-2014  
 Monthly Budget to Actual Report  
 As of May 31, 2014

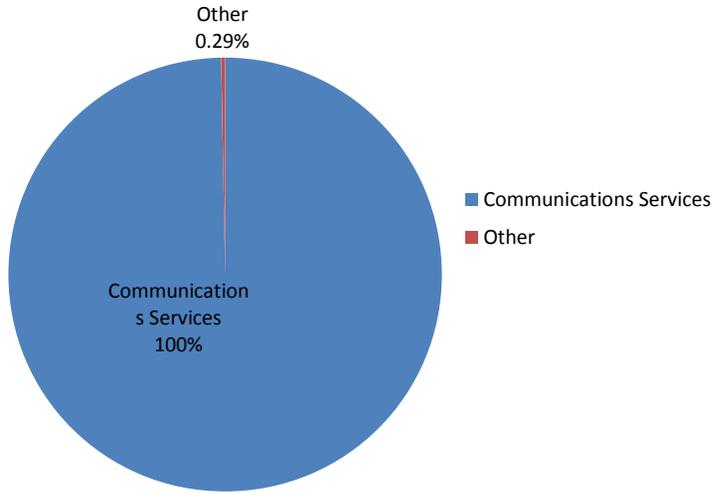


Budget to Actual - FY 13/14 As of May 31, 2014				
	FY 13/14 Budget*	YTD 05/31/14	\$ Under / (Over) Budget	% Under/ (Over) Budget
Salaries and Benefits	5,818,227	5,393,285	424,942	7%
Professional Services	600,754	526,993	73,761	12%
Materials and Supplies	347,370	222,528	124,842	36%
Communications Equipment and Services	844,360	561,909	282,451	33%
Capital Outlay	1,055,000	1,055,000	1,055,000	100%
Other	382,421	643,574	(261,153)	-68%
<b>Total</b>	<b>9,048,132</b>	<b>7,348,289</b>	<b>1,699,843</b>	<b>19%</b>

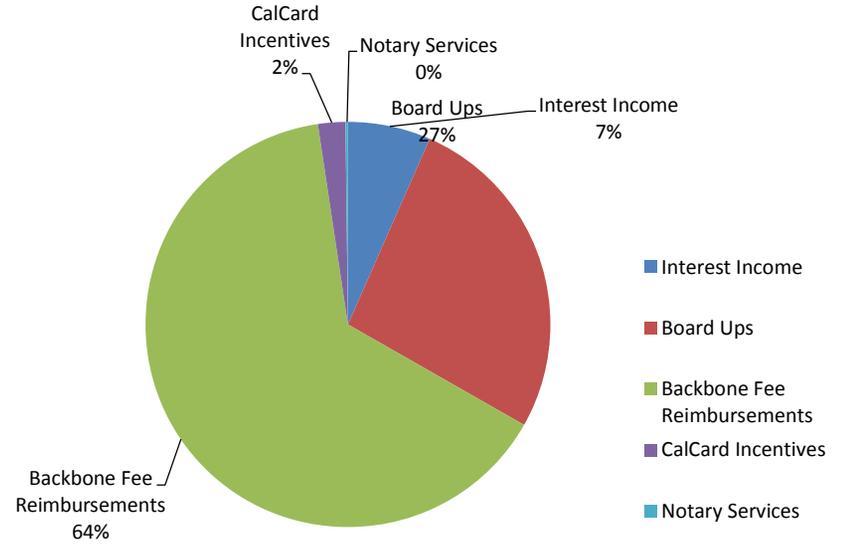
<b>Days Remaining in Budget Period/Days YTD in Budget Period</b>	<b>8%</b>
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\* Amended 12/18/13, 2/25/14

**YTD Revenues as of May 31, 2014**

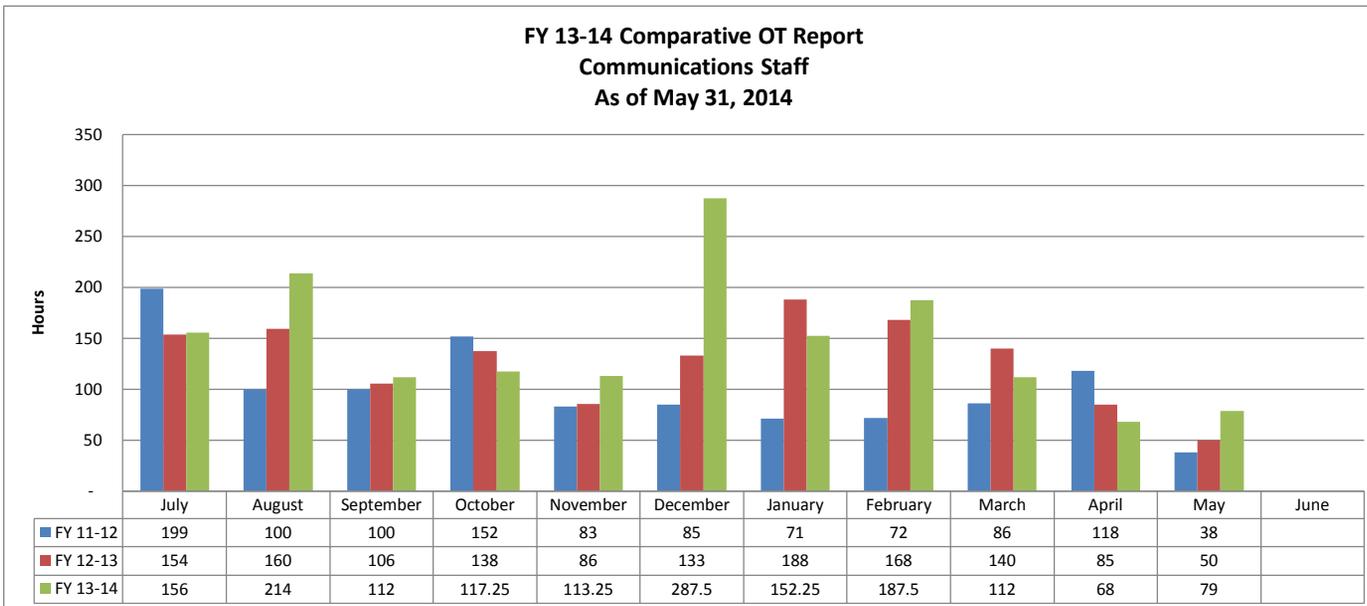
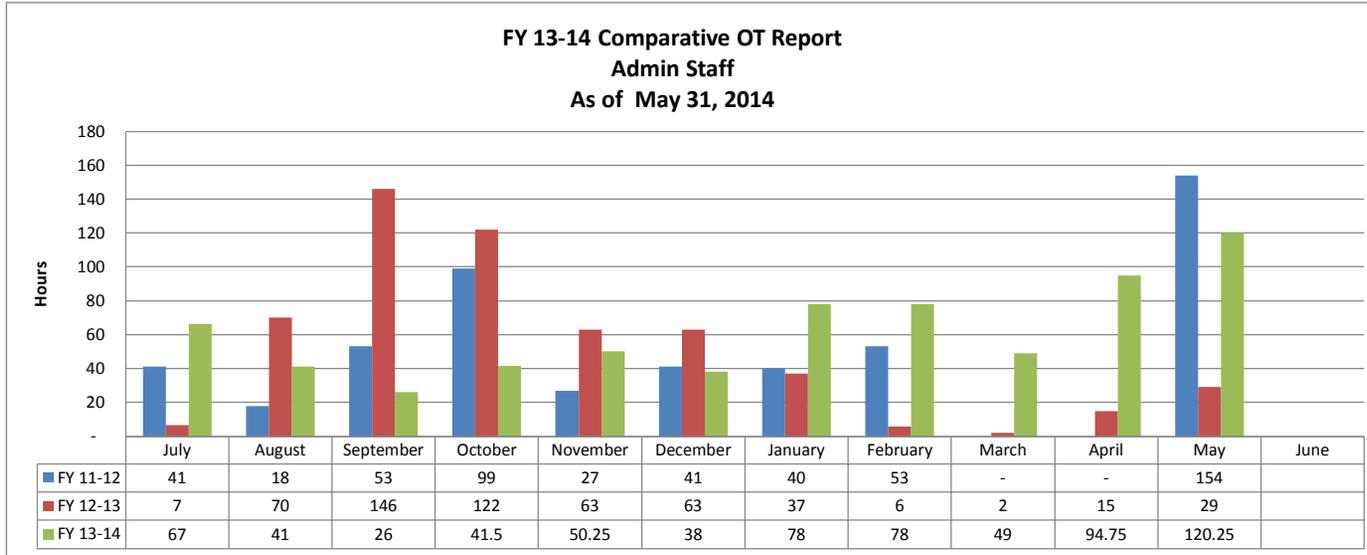


**YTD Other Revenues as of May 31, 2014**



Revenues - FY 13/14 As of May 31, 2014		
	MTD 05/31/14	YTD 05/31/14
<b>Communications Services</b>		8,003,132
<b>Other:</b>		
Interest Income		2,831
Board Ups	1,950	11,400
Backbone Fee Reimbursements	26,686	27,561
CalCard Incentives		942
Notary Services	-	80
Other Income	1,102	11,717
<b>Total Other</b>	<b>29,738</b>	<b>54,531</b>
<b>Total</b>	<b>29,738</b>	<b>8,057,663</b>

Sacramento Regional Fire/EMS Communications Center  
 Fiscal Year 2013-2014  
 Monthly Overtime Report  
 As of May 31, 2014



## FINANCE COMMITTEE MEETING

June 10, 2014

### GOVERNING BOARD MEMBERS

Chief Tracey Hansen  
Chief Ron Phillips

Cosumnes Community Services District Fire Department  
City of Folsom Fire Department

### GOVERNING BOARD MEMBERS ABSENT

### COMMUNICATIONS CENTER MANAGEMENT

Teresa Murray  
Lorinda Odell

Chief Executive Director  
Accounting Manager

### OTHERS IN ATTENDANCE

Janice Parker  
Wendy Crosthwaite

Administrative Analyst, SRFEC  
Executive Assistant

1. The meeting was called to order and roll call was taken at 10:45 a.m.
2. There was no public comment.
3. Discussion Regarding RFP for Fire Service Medical Director

A copy of the draft RFP for Fire Service Medical Director was disseminated. It outlined the scope of work for this position. Further discussion of the document will occur in closed session at the regular June Board Meeting. The Committee members addressed areas for release of the RFP as well as a brief overview of the hiring timeline. The volunteer agencies will be given an opportunity to review the RFP and provide input to Chief Phillips no later than Friday, June 20, 2014.

### CLOSED SESSION

#### 4. CONFERENCE WITH LABOR NEGOTIATOR

Pursuant to Government Code Section 54957.6  
Update on Fiscal Impact of Labor Negotiations

District Negotiator(s)

Employee Organization(s)

Counsel, Robert Kingsley

Teresa Murray, Chief Executive Director

Teamsters Local 856

Teamsters Local 150

Closed session was convened at 11:01 a.m.

Open session was reconvened at 12:09 p.m.

The Committee received an update regarding labor negotiations and provided direction to Chief Executive Director Murray.

5. The Finance Committee adjourned at 12:09 p.m. until the next Regular Meeting of the Finance Committee scheduled for 10:30 a.m. July 8, 2014, at Sacramento Regional Fire/EMS Communications Center, 10230 Systems Parkway, Sacramento, CA 95827.

Respectfully submitted,

A handwritten signature in black ink that reads "Janice Parker". The signature is written in a cursive, flowing style.

Janice Parker  
Clerk of the Board

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Tracey Hansen, Chairperson

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Ron Phillips, Vice Chairperson

**PERSONNEL COMMITTEE MEETING**  
**Tuesday, June 10, 2014**

**COMMITTEE MEMBERS**

Deputy Chief Lloyd Ogan  
Deputy Chief Scott Cockrum

City of Sacramento Fire Department  
Sacramento Metropolitan Fire District

**COMMUNICATIONS CENTER MANAGEMENT**

Teresa Murray  
Lorinda Odell

Chief Executive Director  
Accounting Manager

**OTHERS IN ATTENDANCE**

Janice Parker  
Wendy Crosthwaite

Administrative Analyst, SRFECC  
Executive Assistant, SRFECC

1. The meeting was called to order at 9:03 a.m. and roll call was taken.
2. There was no public comment
3. Discussion Regarding RFP for Fire Service Medical Director

A copy of the draft RFP for Fire Service Medical Director was disseminated. The Personnel Committee reviewed the document and made a recommendation to convene a closed session discussion during the next regular Board Meeting.

4. Closed Session was convened at 9:08 a.m.

**A. CONFERENCE WITH LABOR NEGOTIATOR\***

*Pursuant to California Government Code Section 54957.6  
Update regarding labor negotiations*

*District Negotiator(s)*

*Employee Negotiator(s)*

*Counsel, Robert Kingsley*

*Teresa Murray, Chief Executive Director*

*Teamsters Local 856*

*Teamsters Local 150*

Open Session was reconvened at 10:35 a.m.

The Committee received an update regarding labor negotiations, no action was taken.

5. The meeting was adjourned at 10:35 a.m. until the next scheduled meeting of the Personnel Committee.

Respectfully submitted,

Janice Parker  
Clerk of the Board

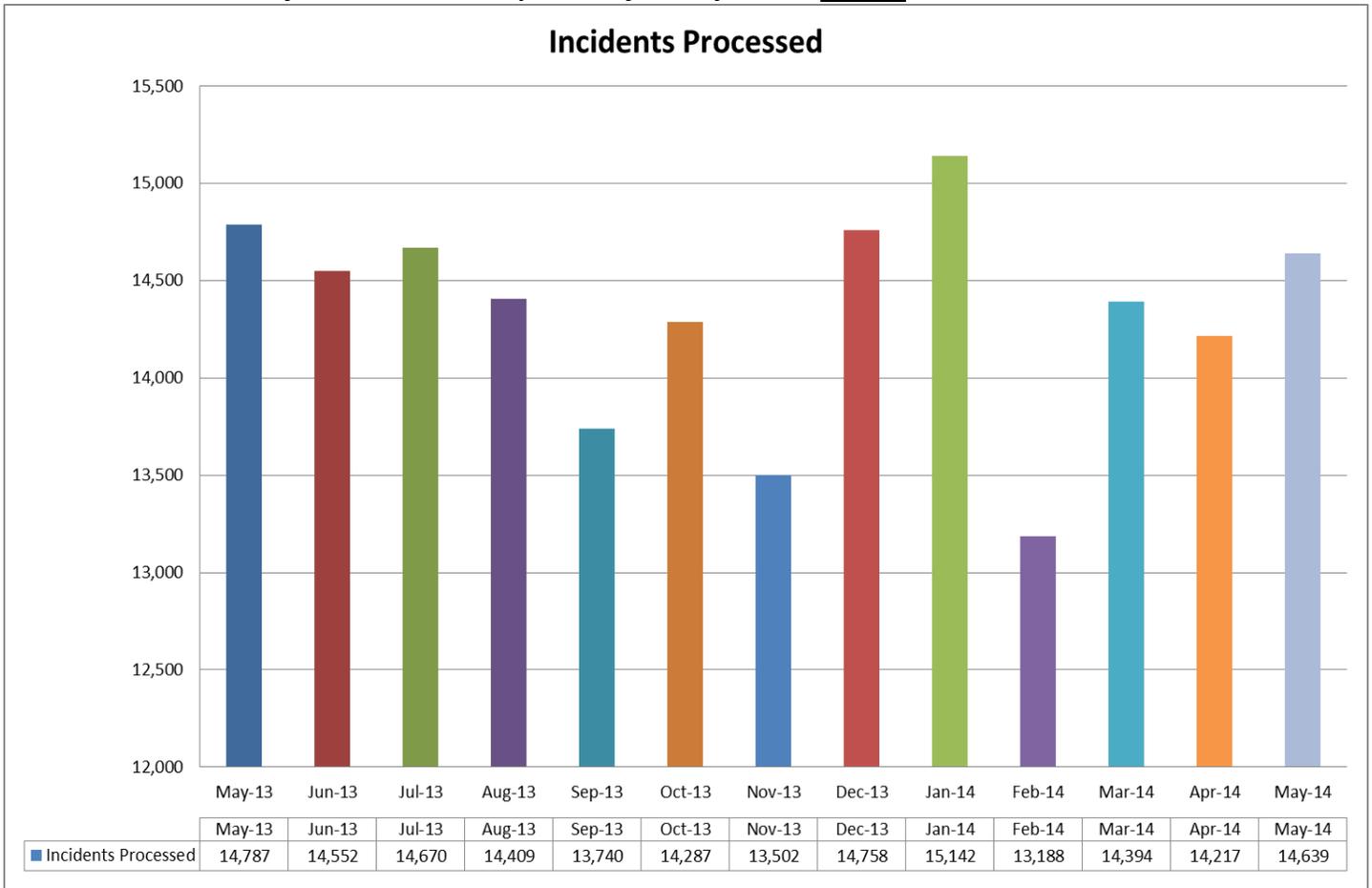
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Scott Cockrum, Chairperson

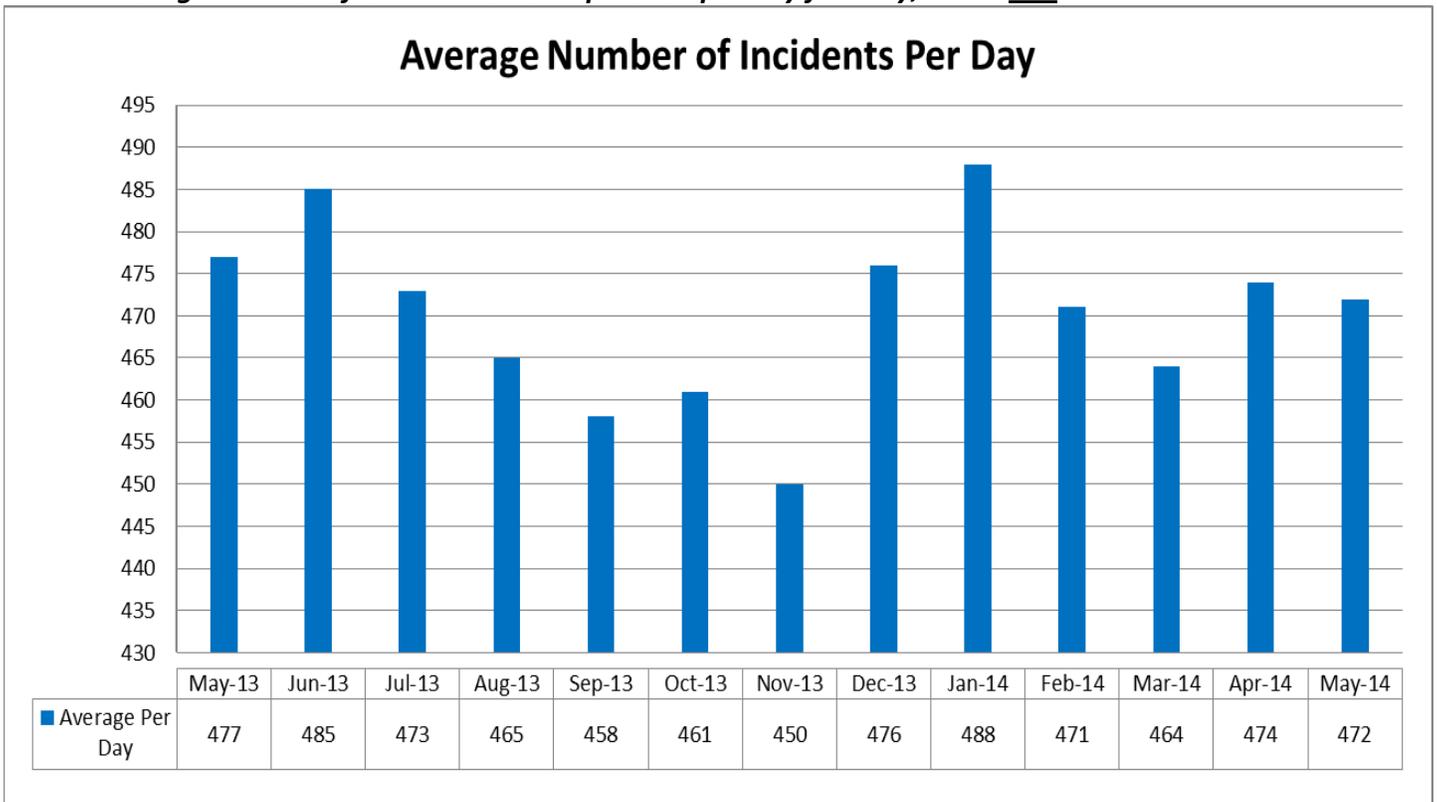
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Lloyd Ogan, Vice Chairperson

**Total number of CAD incidents dispatched for May, 2014: 14,639**



**Average number of CAD incidents dispatched per day for May, 2014: 472**



The following data is the telephony performance measures for the Sacramento Regional Fire/EMS Communications Center (SRFECC) during the month of May, 2014 for all incoming and outgoing calls originating on 9-1-1 lines, Seven-Digit Emergency (7DE) lines, Allied Agencies (i.e. Sacramento Police Dept.) and Alarm Companies, as well as the Seven-Digit Administrative lines of the Center.

**Summary of Information**

During the month of May, 2014, SRFECC dispatch staff processed a total of **26,932** incoming calls and **9,059** outgoing calls for a total volume of **35,991**.

**Detailed Breakdown of Information**

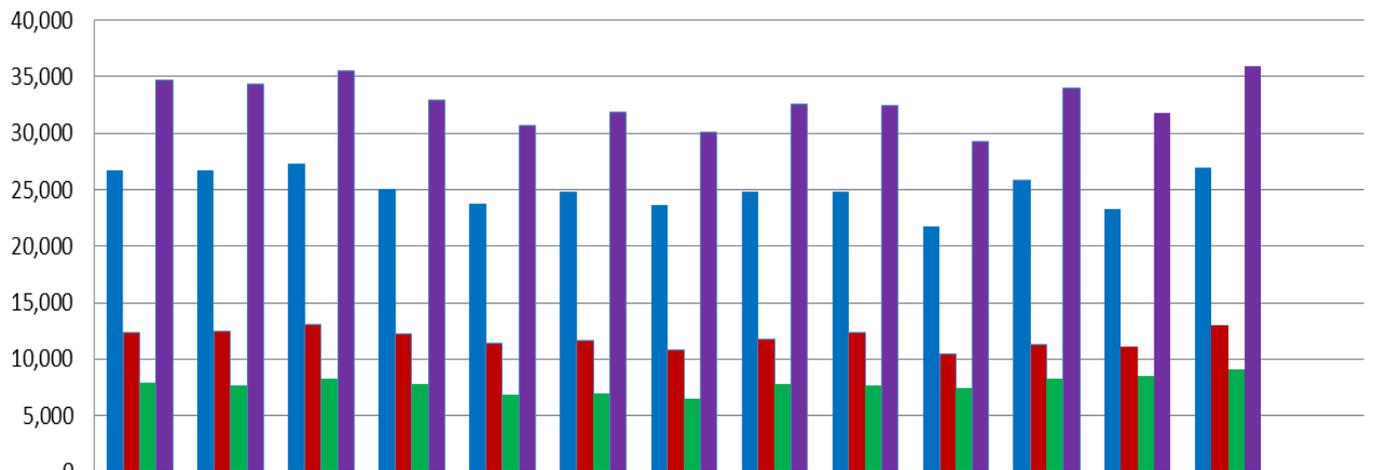
**Incoming 9-1-1 Calls:** There were **12,995** incoming 9-1-1 calls.

**7DE:** There were **4,295** incoming seven-digit emergency calls.

**Allied Agency/Alarm Co:** There were **3,503** incoming Allied Agency and Alarm Company calls.

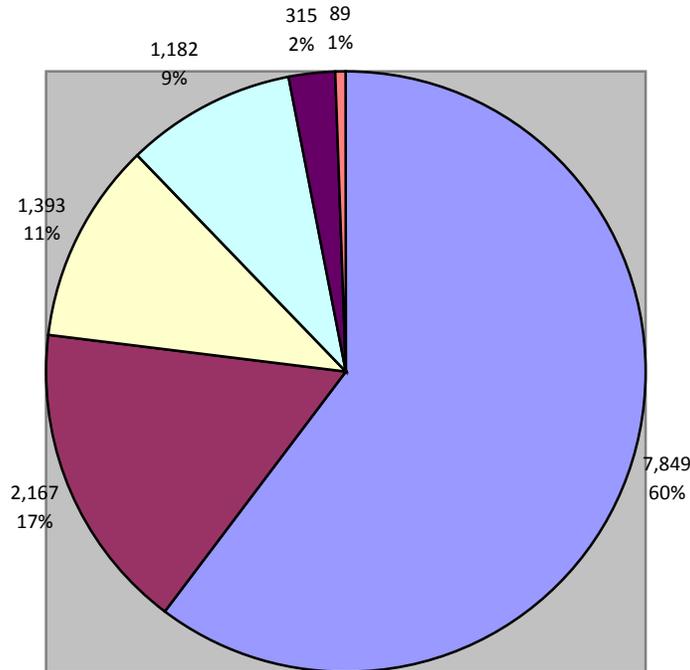
**7DA (Seven Digit Administrative Lines):** There were **6,139** incoming seven-digit administrative calls.

**Telephony Performance Measure - 2013/2014**



The following chart represents call distribution according to class of service (i.e. Wireless Phase 2, Residential, etc.) for the 12,995 incoming 9-1-1 calls.

**INCOMING 9-1-1 CALL DISTRIBUTION - May, 2014**



■ Wireless Phase 2   
 ■ Residential   
 ■ Other (i.e. PBX)  
■ VOIP   
 ■ Wireless Phase 1   
 ■ Payphone

**NFPA 1221 – 2013 Edition**

According to NFPA 1221–2013 ed., Chp. 7, Sec. 7.4–Operating Procedures:

**Rule 7.4.1:** *“Ninety-five percent of alarms received on emergency lines shall be answered within 15 seconds, and 99 percent of alarms shall be answered within 40 seconds.”*

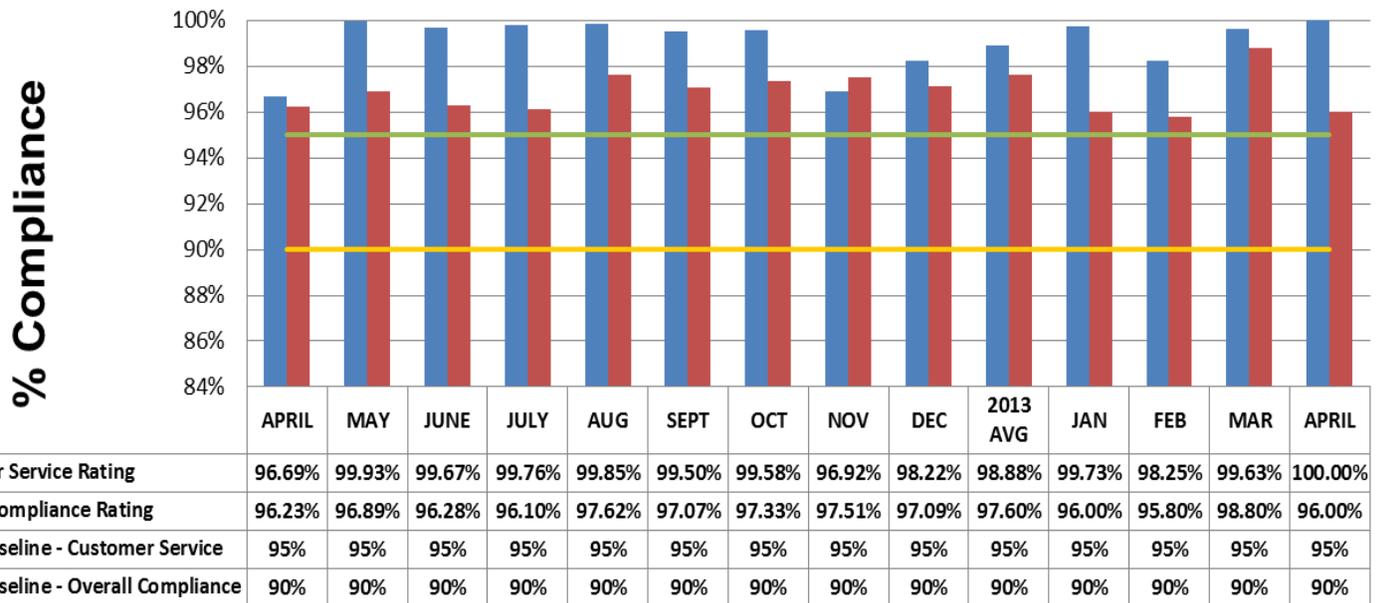
Utilizing the measure recommended by NFPA 1221-2013 ed. that all calls received on emergency lines shall be answered within 15 seconds 95% of the time. In May, the dispatch team answered all calls on emergency lines within 15 seconds **97.18%** of the time – **exceeding the standard by 2.18%**.

The standard of 99% percent of emergency lines answered within 40 seconds was also exceeded by the SRFECB dispatch team. In May, the dispatch team answered all calls on emergency lines within 40 seconds **99.62%** of the time – **exceeding the standard by .62%**.

## EMD Compliance Scores

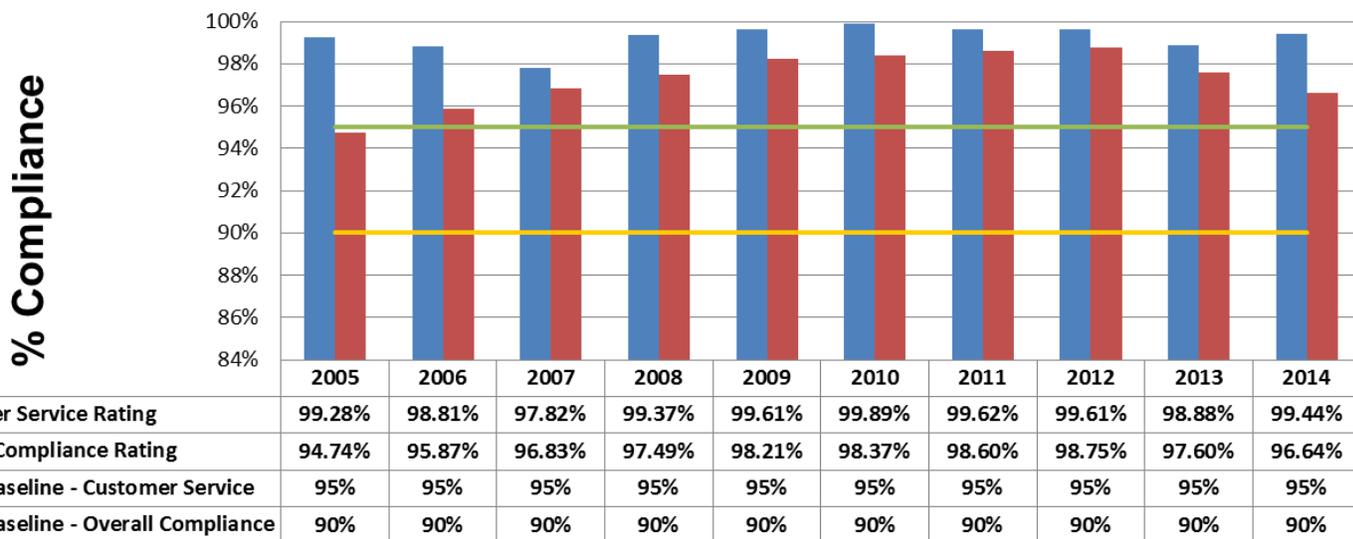
- **Customer Service Compliance Average\* (Baseline Requirement of 95%)**
  - **Customer Service Compliance Average for 1<sup>st</sup> Quarter, 2014: 99.25%**
  - **Customer Service Compliance Average for April, 2014: 100.00%**
  
- **Total Compliance Average\* (Baseline Requirement of 90%)**
  - **Overall Compliance Average for 1<sup>st</sup> Quarter, 2014: 96.79%**
  - **Overall Compliance Average for April, 2014: 96.00%**

### International Academy of Emergency Dispatch Compliance Rating - 2013 / 2014



\*Effective Emergency Medical Dispatch (EMD) practices are based on the consistent use of medically approved dispatch protocols. EMD or the Medical Priority Dispatching System (MPDS) is in part based on published standards of the International Academy of Emergency Dispatch (IAED) in consultation with the National Association of EMS Physicians (NAEMSP), the American Society for Testing and Materials (ASTM), the American College of Emergency Physicians (ACEP), the U.S. Department of Transportation (USDOT), the National Institutes of Health (NIH), the American Medical Association (AMA), and more than 30 years of research, development, and field testing throughout the world. Overall, the dispatch protocols are established by the IAED Board of Fellows which is responsible for setting the accreditation process of the International Academy. Per Academy standards, the Quality Improvement standards report requires a consistent, cumulative MPDS incident case review of at or above the stated baseline percentages.

## International Academy of Emergency Dispatch Compliance Rating



## SRFECC – 40 Life Saves in 2014

Since January 1st, our Public Safety Dispatchers Team has performed EMD in accomplishing 31 CPR Life Saves and nine (9) Child Births, for a total amount of **40** Life Saves.

### SRFECC - 40 Life Saves - 2014



## **Eight (8) Life Saves – April, 2014**

1. On April 2<sup>nd</sup>, 2014, ***Call Taker Denise Tackett***, A Nights Squad, while utilizing effective EMD instructions assisted the 9-1-1 caller in providing life-saving CPR instructions.
2. On April 9<sup>th</sup>, 2014, ***Dispatcher Summer Carroll***, B Days Squad, while utilizing effective EMD instructions assisted the 9-1-1 caller in providing life-saving CPR instructions.
3. On April 17<sup>th</sup>, 2014, ***Call Taker Theresa Miller***, B Days Squad, while utilizing effective EMD instructions assisted the 9-1-1 caller in providing life-saving CPR instructions.
4. On April 18<sup>th</sup>, 2014, ***Dispatcher Ava Donna Fender***, B Nights Squad, while utilizing effective EMD instructions assisted the 9-1-1 caller in providing life-saving CPR instructions.
5. On April 18<sup>th</sup>, 2014, ***Call Taker Daniel Rangel***, A Days Squad, while utilizing effective EMD instructions assisted the 9-1-1 caller in providing life-saving CPR instructions.
6. On April 21<sup>st</sup>, 2014, ***Call Taker Amy McPherson***, B Days Squad, while utilizing while utilizing effective EMD instructions assisted the 9-1-1 caller in helping to deliver a baby in a non-hospital environment (Boy).
7. On April 22<sup>nd</sup>, 2014, ***Call Taker Theresa Miller***, B Days Squad, while utilizing effective EMD instructions assisted the 9-1-1 caller in providing life-saving CPR instructions.
8. On April 28<sup>th</sup>, 2014, ***Dispatcher Whitney Walker***, A Nights Squad, while utilizing effective EMD instructions assisted the 9-1-1 caller in providing life-saving CPR instructions.

Amendment 2 to

**AGREEMENT  
FIRE SERVICE MEDICAL DIRECTOR**

The Governing Board of the Sacramento Regional fire/EMS Communications Center (“SRFECC”), the Permanente Medical Group, and Dr. Kevin E. Mackey (“Dr. Mackey”) are Parties to an Agreement for the services of Fire Services Medical Director that was signed on January 25, 2010.

The Parties wish to supersede and replace Article 1 of the Agreement as follows:

**1. Term of Agreement**

- a. The term of this Agreement shall be effective June 30, 2014, (“anniversary date”) and shall remain in effect until as terminated in Section 8 (the “Term”).
- b. Nothing in this Agreement shall prevent, limit, or otherwise interfere with the right of Dr. Mackey to terminate this Agreement at any time, provided that due to the sensitive nature of Dr. Mackey’s position and difficulty of replacing Dr. Mackey, Dr. Mackey shall give the Sacramento County Fire Chiefs’ Association and SRFECC at least *thirty (30) days’ written notice* prior to scheduled termination.
- c. Agreement may be opened for review by either Party given thirty (30) days’ written notice prior to set meeting date.

All other terms and conditions of the existing Agreement shall remain in full effect.

**[Signatures on Following Page]**

**SIGNATURE PAGE**

**CHIEF EXECUTIVE DIRECTOR  
SACRAMENTO REGIONAL FIRE/EMS  
COMMUNICATIONS CENTER**

By: \_\_\_\_\_ DATE \_\_\_\_\_  
Teresa A. Murray  
Chief Executive Director

**DR. KEVIN MACKEY**

By: \_\_\_\_\_ DATE \_\_\_\_\_  
Kevin Mackey, M.D.

**DR. RICHARD ISAACS  
PHYSICIAN-IN-CHIEF**

By: \_\_\_\_\_ DATE \_\_\_\_\_  
Richard S. Isaacs, M.D.

Sacramento Regional Fire/EMS Community Center  
 FY 14/15 Assessment Calculation

FY 14/15 Budget to be funded from Member Contributions 8,478,132

FY 13/14 Assessment Calculation						
Member Agency	2013 Total Call Volume	% 2013 Total Call Volume	FY 14/15 Total Assessment	1st Install. Due July 1, 2014	2nd Install. Due Jan 1, 2015	Medical Director Assessment Due Date TBD
Sacramento Metro Fire Department	73,146	45.91%	3,892,158	1,837,047	1,837,047	218,064
Sacramento City Fire Department	68,417	42.94%	3,640,524	1,718,279	1,718,279	203,966
Cosumnes CSD Fire Department	12,656	7.94%	673,436	317,853	317,853	37,730
Folsom Fire Department	5,112	3.21%	272,014	128,387	128,387	15,240
<b>Total Member Agency Call Volume</b>	<b>159,331</b>	<b>100.00%</b>	<b>8,478,132</b>	<b>4,001,566</b>	<b>4,001,566</b>	<b>475,000</b>

Comparative Call Volume FY 13/14 to FY 14/15				
	2012 Total Call Volume	2013 Total Call Volume	Change in Call Volume	% Change in Call Volume
Sacramento Metro Fire Department	70,287	73,146	2,859	4.07%
Sacramento City Fire Department	67,833	68,417	584	0.86%
Cosumnes CSD Fire Department	12,171	12,656	485	3.98%
Folsom Fire Department	5,173	5,112	(61)	-1.18%
<b>Total Member Agency Call Volume</b>	<b>155,464</b>	<b>159,331</b>	<b>3,867</b>	<b>2.49%</b>

Notes:

Total call volume calculated as the number of fire and emergency medical calls dispatched for each member agency, and that agency's service area, during the 2013 calendar year.

## Opened/Closed records per category

Date range 05/01/2014 - 05/31/2014  
 Generated on 06/13/2014 09:02

Category	Opened SRs	Closed SRs	Total (opened - closed)
CAD	7	8	-1
Communications	24	45	-21
Email	7	8	-1
Facility	18	19	-1
GIS	16	18	-2
Hardware	11	14	-3
Operations	3	6	-3
Profile	6	6	0
Software	21	20	1
<b>Total</b>	<b>113</b>	<b>144</b>	<b>-31</b>

