



Sacramento Regional Fire/EMS Communications Center
10230 Systems Parkway, Sacramento, CA 95827-3006
www.srfecc.ca.gov

9:00 a.m.

Tuesday, August 25, 2020

REGULAR MEETING OF THE GOVERNING BOARD OF SRFECC
10545 Armstrong Ave – Room #385
Mather, CA 95655-4102

Public Remote Access at:

[Join Microsoft Teams Meeting](#)

[+1 916-245-8065](tel:+19162458065) United States, Sacramento (Toll)

Conference ID: 950 282 072#

[Local numbers](#) | [Reset PIN](#) | [Learn more about Teams](#) | [Meeting options](#)

The Board will convene in open session at 9:00 a.m.

Call to Order

Chairperson

Roll Call of Member Agencies

Secretary

Primary Board Members

Chris Costamagna, Chairperson

Mike McLaughlin, Vice Chairperson

Chad Wilson, Board Member

Brian Shannon, Board Member

Deputy Chief, Sacramento Fire Department

Fire Chief, Cosumnes Fire Department

Division Chief, Folsom Fire Department

Deputy Chief, Sacramento Metropolitan Fire District

Pledge of Allegiance

AGENDA UPDATE: An opportunity for Board members to (1) reorder the agenda; and (2) remove agenda items that are not ready for presentation and/or action at the present Board meeting.

PUBLIC COMMENT: An opportunity for members of the public to address the Governing Board on items within the subject matter jurisdiction of the Board. Duration of comment is limited to three (3) minutes.

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Please Note:

The Public's health and well-being are the top priority for the Board of Directors ("Board") of Sacramento Regional Fire/EMS Communications Center and therefore, because of the potential threat of COVID-19 (Coronavirus), public access to this meeting will be available through the link set forth above.

RECESS TO CLOSED SESSION:

1. CONFERENCE WITH LABOR NEGOTIATOR*
Pursuant to Government Code Section 54957.6

* INDICATES NO ATTACHMENT

Center Negotiator(s) Lindsay Moore, Counsel
Tyler Wagaman, Executive Director
Employee Organization(s) Teamsters Local 150
Teamsters Local 856
Unrepresented Administrators

2. PERSONNEL ISSUES*

Pursuant to California Governing Code Section 54957

a. Employee Evaluation: Executive Director

3. CONFERENCE WITH LEGAL COUNSEL: Anticipated Litigation*

a. Pursuant to California Government Code Section 54956.9(b)

The Board will meet in closed session to discuss significant exposure to litigation. Two (2) potential cases

RECONVENE TO OPEN SESSION AT ESTIMATED TIME: 10:00 a.m.

CONSENT AGENDA: Matters of routine approval including, but not limited to Board meeting synopsis, payroll reports, referral of issues to committee, other consent matters. Consent Agenda is acted upon as one unit unless a Board member requests separate discussion and/or action.

1. Board Meeting Synopsis (August 11, 2020)

Page 4

PROPOSED ACTION: Motion to Approve Consent Agenda

PRESENTATION:

1. Financial Year End Close Presentation – Cierra Lewandowski and Chia Vargo*

ACTION ITEMS:

None

DISCUSSION/POSSIBLE ACTION:

None

INFORMATION:

1. Communications Center Statistics (July)

Page 9

2. Projects Update

Page 12

3. Recruitment Update

Page 13

4. Financial Reports*

a. Monthly Credit Card Usage Statement (June)

b. Budget to Actuals (June)

c. Umpqua Lease Update (June)

5. Financial Reports*

a. Monthly Credit Card Usage Statement (July)

b. Budget to Actuals (July)

c. Umpqua Lease Update (July)

CENTER REPORTS:

1. Executive Director Wagaman*

* INDICATES NO ATTACHMENT

2. Deputy Director House – Administration*
3. Deputy Director Soares – Operations*

CORRESPONDENCE:

None

ITEMS FOR DISCUSSION AND POTENTIAL PLACEMENT ON A FUTURE AGENDA:

BOARD MEMBER COMMENTS:

ADJOURNMENT:

The next scheduled Board Meeting is September 8, 2020.

Location: 10545 Armstrong Ave, Mather, CA 95655-4102 Time:
9:00 a.m.
Board Members, Alternates, and Chiefs

Posted at: 10230 Systems Parkway, Sacramento, CA 95827
www.srfec.ca.gov
10545 Armstrong Ave, Mather, CA 95655-4102

DISABILITY INFORMATION:

In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact the Executive Director's Office at (916) 228-3070. Notification at least 48 hours prior to the meeting will enable the Center to make reasonable arrangements to ensure accessibility to this meeting.

POSTING:

This is to certify that on August 21, 2020, a copy of the agenda was posted:

- at 10230 Systems Parkway, Sacramento, CA 95827
- at 10411 Old Placerville Rd – Suite #210, Sacramento, CA 95827
- on the Center's website which is: www.srfec.ca.gov
- 10545 Armstrong Ave, Mather, CA 95655-4102



Clerk of the Board

REGULAR GOVERNING BOARD MEETING

August 11, 2020

GOVERNING BOARD MEMBERS

Deputy Chief Chris Costamagna	Sacramento Fire Department
Deputy Chief Brian Shannon	Sacramento Metropolitan Fire District
Chief Michael McLaughlin	Cosumnes Community Services District
Division Chief Chad Wilson	Folsom Fire Department

GOVERNING BOARD MEMBERS ABSENT

COMMUNICATIONS CENTER MANAGEMENT

Tyler Wagaman	Executive Director
Kylee Soares	Deputy Director – Operations
Diane House	Deputy Director – Administrative

OTHERS IN ATTENDANCE

Lindsay Moore	Counsel, SRFECC
Marissa Shmatovich	Executive Assistant, SRFECC

NOTE: Because the Governor declared a State of Emergency to exist in California as a result of the threat of COVID-19 (aka the Coronavirus) attendance by the public at this meeting was by telephonic means only and was made accessible to members of the public solely through the link set forth below.

Join Microsoft Teams Meeting

+1 916-245-8065 United States, Sacramento (Toll)
Conference ID: 950 282 072#

The meeting was called to order and roll call taken at 9:01 a.m.

1. The Pledge of Allegiance was recited.
2. There were no agenda updates. The Clerk of the Board notified the board members that an updated NICE Recorder Software Upgrade and Additional Licenses proposal had been received since the board packet was released. The updated proposal was distributed to all board members and updated on the Center website.
3. There was no public comment.
4. There were no presentations.
5. CLOSED SESSION:

1. CONFERENCE WITH LABOR NEGOTIATOR*

Pursuant to Government Code Section 54957.6

Center Negotiator(s)	Lindsay Moore, Counsel Tyler Wagaman, Executive Director
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Employee Organization(s)	Teamsters Local 150 Teamsters Local 856 Unrepresented Administrators
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2. PERSONNEL ISSUES*

Pursuant to California Governing Code Section 54957

- a. Employee Evaluation: Executive Director

3. CONFERENCE WITH LEGAL COUNSEL: Anticipated Litigation*

- a. Pursuant to California Government Code Section 54956.9 (b)
The Board will meet in closed session to discuss significant exposure to litigation.
Two (2) potential cases

Closed session was convened at 9:02 a.m. with Board Member, Chief Michael McLaughlin and Chief Chad Wilson, attending remotely.

Open session was reconvened at 9:58 a.m.

1. The Board received an update regarding labor negotiations. No formal action was taken.
2. The Board received an update; no formal action was taken.
3. The Board received an update; no formal action was taken.

6. **CONSENT AGENDA:** Matters of routine approval including, but not limited to Board meeting synopsis, payroll reports, referral of issues to committee, other consent matters. Consent Agenda is acted upon as one unit unless a Board member requests separate discussion and/or action.

A motion was made by Deputy Chief Shannon and seconded by Division Chief Wilson to approve the consent agenda and Board Meeting minutes (July 14, 2020).

AYES: Sacramento Fire Department, Sacramento Metro, Cosumnes Community Services District, Folsom

NOES:

ABSENT:

ABSTAIN:

Motion passed.

7. ACTION ITEMS:

1. Approval of Financial Consulting Services Agreement

A copy of this agreement was included in the Board Packet.

A motion was made by Deputy Chief Shannon and seconded by Deputy Chief Costamagna to approve the Financial Consulting Services Agreement.

AYES: Sacramento Fire Department, Sacramento Metro, Cosumnes Community Services District, Folsom

NOES:

ABSENT:

ABSTAIN:

Motion passed.

2. Approval of Overtime Compensation Settlement Agreement

A copy of this resolution was included in the Board Packet.

Executive Director Wagaman advised the Board members that the Labor groups' legal counsel and Center legal counsel reviewed and worked collaboratively on the verbiage within the settlement agreement. Both groups conducted changes to the document, and the Center brings this before the board for approval in order to move forward with this settlement. The Center is still waiting on the latest update from Labor's legal counsel, however there are no anticipated further changes. The Center brought the settlement agreement to the Board prior to receiving the latest update from Labor's legal counsel in order to expedite the process, but should any additional changes come up the Center will bring those changes before the Board in the form of an amendment.

A motion was made by Deputy Chief Costamagna and seconded by Deputy Chief Shannon to approve the Overtime Compensation Settlement Agreement, with the possibility of future amendments as agreed upon by Center management and Labor groups.

AYES: Sacramento Fire Department, Sacramento Metro, Cosumnes Community Services District, Folsom

NOES:

ABSENT:

ABSTAIN:

Motion passed.

3. Approval of Updated Position Authorization Document (PAD)

A copy of this document was included in the Board Packet.

A motion was made by Division Chief Wilson and seconded by Deputy Chief Costamagna to approve the amended Updated Position Authorization Document (PAD)

AYES: Sacramento Fire Department, Sacramento Metro, Cosumnes Community Services District, Folsom

NOES:

ABSENT:

ABSTAIN:

Motion passed.

4. Approval of NICE Recorder Software Upgrade and Additional Licenses

A copy of this proposal was included in the board packet, and the updated proposal was provided at the meeting.

Executive Director Wagaman advised the Board that there was a change to the proposal, which originally was around \$30,000. The Center was advised by the vendor that in order to add additional licenses to our current software, a software upgrade was required prior to adding licenses. After Administrative staff conducted extensive research, the Center discovered that adding additional licenses does not, in fact, require a software upgrade and removing the upgrade from the proposal accounts for the significant decrease in cost from the original proposal to the updated proposal, from around \$30,000 down to around \$10,000.

A motion was made by Deputy Chief Shannon and seconded by Deputy Chief Costamagna to approve the updated NICE recorder Software Upgrade and Additional Licenses.

AYES: Sacramento Fire Department, Sacramento Metro, Cosumnes Community

Services District, Folsom

NOES:

ABSENT:

ABSTAIN:

Motion passed.

8. DISCUSSION/POSSIBLE ACTION:

None

9. INFORMATION:

1. Deputy Chief Costamagna requested comment from the Center on the amended HVAC replacement proposal.

Executive Director Wagaman explained the Center has been experiencing HVAC challenges in the Equipment Room, with (2) 3-ton units functioning at full capacity for many years, but one of those units recently failed and the other unit cannot sufficiently cool the room. The Center brought in a temporary 3-ton unit, but there are still challenges in maintaining climate control. The Equipment Room is reaching temperatures in excess of 80 degrees Fahrenheit, putting undue stress on millions of dollars' worth of equipment. In order to conserve and create longevity for the equipment, the Center requested a new HVAC unit. The vendor determined, after conducting calculations, that the original 3-ton unit was undersized, and this amended proposal reflects the change from a 3-ton unit replacement to the recommended 5-ton unit replacement. This will help to provide additional cooling that the Equipment Room desperately needs. The change to the 5-ton unit explains the increased cost from the proposal received at the last board meeting.

10. CENTER REPORTS:

None

11. CORRESPONDENCE:

None

12. ITEMS FOR DISCUSSION AND POTENTIAL PLACEMENT ON A FUTURE AGENDA:

None

13. BOARD MEMBER COMMENTS:

Chief McLaughlin

Chief McLaughlin commended the Executive Staff on their leadership and decisions made in order to preserve dispatch positions, and now the Center is approaching full staffing, and accomplished back-to-back academies which are moving forward with a higher success rate. Chief McLaughlin acknowledged this has been in the works for some time, and the Center and member agencies are now starting to reap the rewards. Chief McLaughlin discusses with his own staff regularly that the plans made coming into this calendar year regarding where the agency believed it would head, and the path with the Center, with no way of knowing that COVID would exist or the impacts it would have. Chief McLaughlin expressed it's been anything but easy, and hats off to the team and the incredible work accomplished.

Division Chief Wilson:

Chief Wilson echoed Chief McLaughlin, stating he is very impressed and very pleased with the performance of the academy and how rapidly they are completing their training rotations and becoming signed off. The impact on the Center is already noticed. Chief Wilson also stated he is very impressed with all the projects that are progressing so well. He commended Executive Director Wagaman and his staff, stating it is rewarding to hear reports of the Center's progress. Chief Wilson expressed that the Dispatch Center is a huge part of the county, and emergency services, and doing very well, and to continue the solid work.

Deputy Chief Shannon

Chief Shannon also echoed prior statements, with staff progressing on projects and getting information to the Board in order to continue progressing. He commended Executive Director Wagaman on being able to check off so many items from his list, which was so long when ED Wagaman began his tenure with the Center. Chief Shannon expressed that is a huge accomplishment, of ED Wagaman and Center staff, and it makes the Board's job easier in contributing to the forward momentum of the Center. He expressed thanks to the Center. He also congratulated the newest dispatchers on the dispatch floor, and wished the best of luck to Academy 20-2.

Deputy Chief Costamagna

Chief Costamagna thanked Executive Director Wagaman for his leadership over the last several months, working through many hard items, but still getting the Center to success at every step. Chief Costamagna expressed appreciation, emphasizing this was not an easy year or an easy task to step into. He also expressed thanks to Marissa Shmatovich for all her hard work administratively, in assuming the roles of several people, and stated that work does not go unnoticed. Chief Costamagna requested that the Board's appreciation also be passed on to the remaining Administrative staff for all their hard work. To the dispatchers and new dispatchers, those recently signed off, trainers, and those still in training – the accomplishments are a testament to the work accomplished of Deputy Director Soares and the Operational staff, and the Board looks forward to meeting all new staff when time and circumstances allow it. Chief Costamagna reiterated his thanks to all Center staff.

14. ADJOURNMENT:

The meeting was adjourned at 10:24 a.m.

Respectfully submitted,



Marissa Shmatovich
Clerk of the Board



Chris Costamagna, Chairperson



Mike McLaughlin, Vice Chairperson



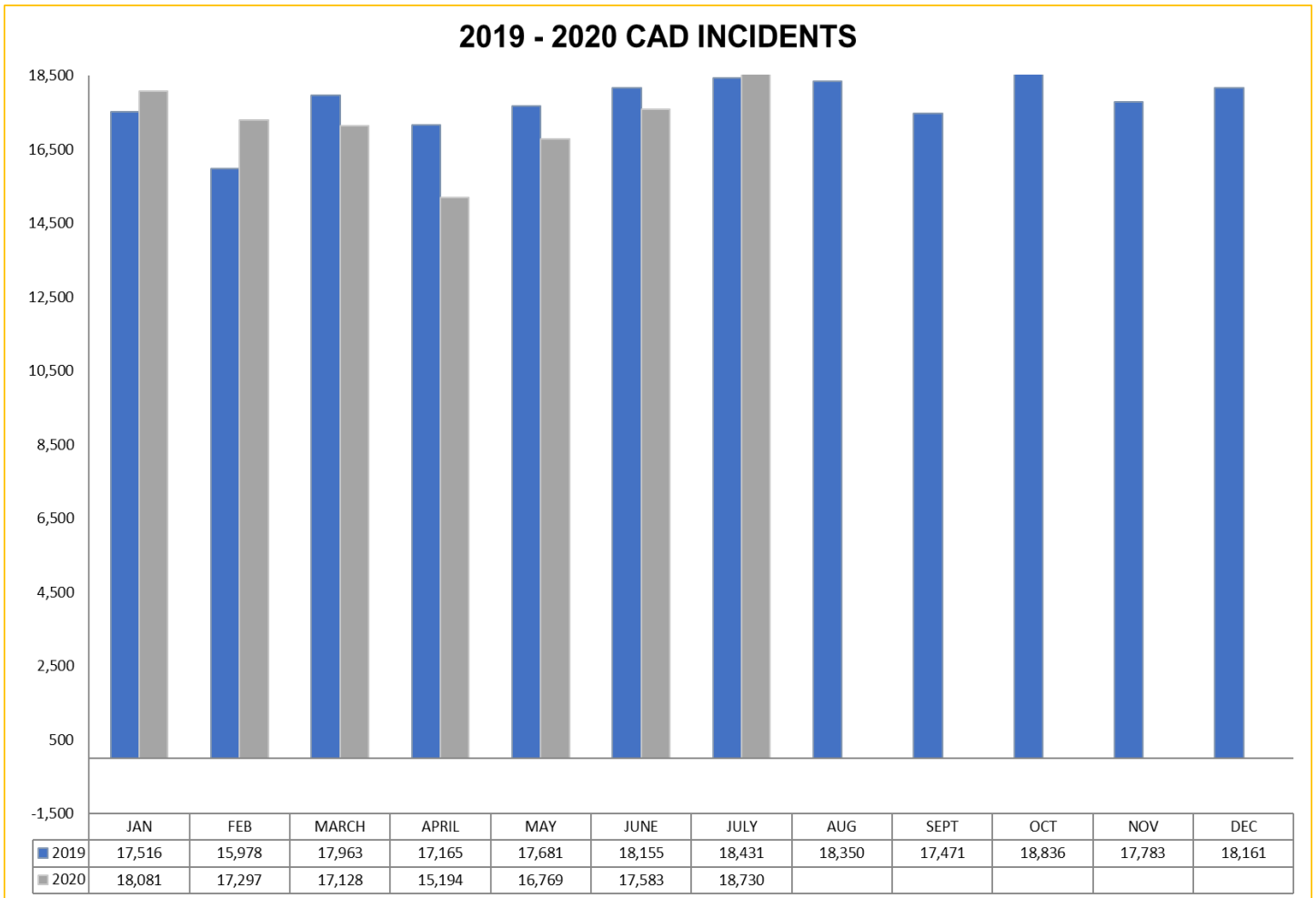
Sacramento Regional Fire/EMS Communications Center

10230 Systems Parkway, Sacramento, CA 95827-3006

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CAD Incidents July 2020

Total number of CAD incidents entered for JULY: 18,730





Sacramento Regional Fire/EMS Communications Center

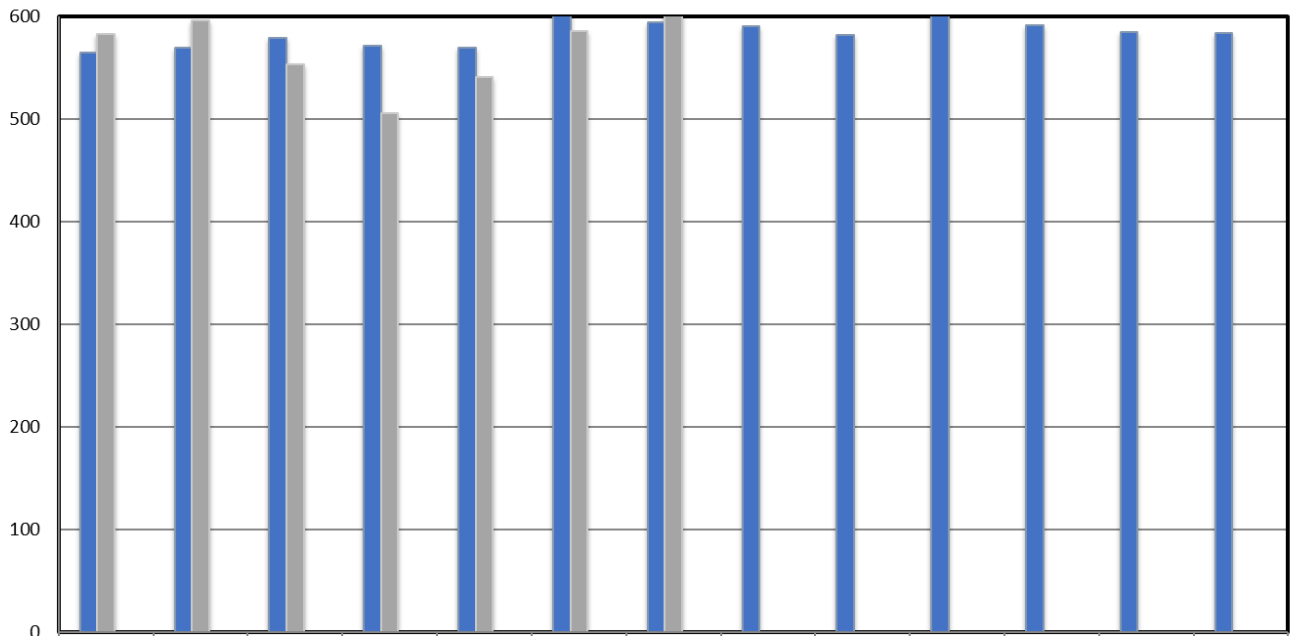
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www.srfecc.ca.gov

CAD Incidents July 2020

Average number of CAD incidents entered per day for JULY: 604

Average Number of Incidents Per Day



	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC	YEARLY AVERAGE
■ 2019	565	570	579	572	570	605	594	591	582	607	592	585	584
■ 2020	583	596	553	506	541	586	604						
■ % CHANGE	3.19%	4.56%	-4.49%	-11.54%	-5.09%	-3.14%	1.68%						



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SRFECC Projects Update – August 25, 2020

Project Description	Operations Lead	IT/Admin Lead	Key Dates	Project Update
NG CAD CommandPoint CAD	Tara Poirier	Brad Dorsett	Fit Gap In Progress	Fit Gap In Progress
WestNet	Roman Kukharets	Brad Dorsett Chuck Schuler	Q3 2020	AVD Live, working through reported issues. RIC 2 needs to be replaced under warranty.
NG FitGap	Tara Poirier Casey Quintard Summer Carroll	Brad Dorsett	Fit Gap In Progress	Fit Gap In Progress
NG CommandPoint Hardware	Tara Poirier	Brad Dorsett	Q1 2021	Pending FitGap results
KVM Switches		Brad Dorsett	Q1 2021	Pending FitGap results
Electrical Circuit Tracing		Jen Curtiss	Complete	8/19/2020 - Circuit Tracing complete. Report received.
Kronos Upgrade - TeleStaff	Marissa Shmatovich	Cierra Lewandowski	Cutover: Sept 2020	8/19: Supervisor and Admin Training complete. Ops planned for early Sept. Ready for Sept cutover.
SharePoint	Katherine Shelton Kylee Soares	Shelby Tackett	On going	Department by department migrating in progress - Finance and Facilities departments complete. Contract management in progress.
UPS - Phase 3		Jen Curtiss	Q4 2020	Completion of phase 2 and 3 will be scheduled for completion prior to NG CP hardware install.
Priority Dispatch - ProQA	Jennifer Curtiss	Brad Dorsett	Q4 2020	Project activities ramping back up. NG preparing for code freeze.
SOPs - Administration		Shelby Tackett	Q4 2020	Transition needed from one resource to another.
Employee Handbook Update		Marissa Shmatovich	Q3 2020	Final reviews in progress with 856/150
Rules and Regulations Update		Marissa Shmatovich	Q3 2020	In progress.
JPA Board Policies Review		Marissa Shmatovich	Q4 2020	In progress.
Center Policies and Procedure Review and Update		Marissa Shmatovich	Q3 2020	Final reviews in progress with 856/150
Inventory Surplus Projects		Shelby Tackett	Q3 2020	Final surplus activities are underway following the CTC move to Admin.
AAR Power Outage		Jen Curtiss	Q4 2020	Updated report in progress
P25 Radio Programming and Training	Roman Kukharets	Chuck Schuler	Q3 2020	Radio Failure Plan in progress - will include AVD, CTAC2 and CTAC3 repeaters. A
NG 911		Diane House	Q3 2020	Power receptacles installed. Hardware install to be scheduled.
Update Financial Policies - AP, Procurement, Travel, and Expenses		Marissa Shmatovich Chia Vargo Cierra Lewandowski	Q4 2020	In progress.
AT&T / Intrado 6 new phone positions and NICE integration		Chuck Schuler	Q3 2020	June 2020 positions installed and operational. Pending NICE integration.



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SRFECC Recruitment Update – August 2020

Dispatcher Positions:

We currently have 3 candidates from our previous recruitment efforts who are ready to hire pending the successful completion of backgrounds, pre-employment physicals and pre-employment psychological evaluations.

Academy 20-1:

We currently have 3 Dispatchers who have been signed off as call takers. The remaining 4 Dispatchers are progressing towards that goal.

Academy 20-2:

We have 4 Recruits in the 20-2 Academy and they are progressing through the 8-week training program as planned.

Recruitment Activity:

On August 4th, we resumed our Dispatcher Recruitment activities. We advertised the job opening on indeed and received over 1000 resumes in the first week. Thus far, 44 phone screens have been completed and 11 candidates are moving forward to the CritiCall Testing Phase, which will begin in Mid-September. Our goal is to conduct panel interviews in November and add additional candidate's to our bench to fill future staffing needs.



Sacramento Regional Fire/EMS Communications Center

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Executive Monthly Credit Card Usage Report

Reporting Month: June 2020

Last 4 of card	Last Name	Status	Credit Limit	Monthly Usage	Approvals		
					Employee	DD	ED
3418	Shmatovich	Open	\$ 5,000.00	\$ 1,195.97	^{DS} MS	^{DS} DA	^{DS} TW
7447	Tackett	Open	\$ 1,500.00	\$ 522.89	^{DS} ST	^{DS} DA	^{DS} TW
4358	Vargo	Open	\$ 5,000.00	\$ 777.59	^{DS} CV	^{DS} DA	^{DS} TW
6115	Mackey	Open	\$ 1,500.00	\$ -			
8740	Wagaman	Open	\$ 2,000.00	\$ 43.08	^{DS} TW	^{DS} DA	^{DS} TW
		Total:	\$ 15,000.00	\$ 2,539.53			

Monthly Activity: June 2020

New/Closed Accounts Added: None

Cards Reported Lost or Stolen: None

Disputed Transactions: None

Changes in Authorization Limits: None

Monthly Liability: \$15,000.00



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FY 19-20					
Total Monthly Credit Card Usage					
July	\$	7,437.00	January	\$	2,240.41
August	\$	3,068.91	February	\$	3,755.60
September	\$	2,463.44	March	\$	4,933.43
October	\$	9,164.62	April	\$	4,749.35
November	\$	3,371.55	May	\$	1,342.50
December	\$	5,066.94	June	\$	2,539.53

I certify I have reviewed and approved the monthly credit card transactions and activity as reported. These are legitimate expenses incurred solely for the benefit of SRF ECC business. I also certify that no alcoholic beverages, tobacco products, gift cards or gift certificates were purchased.

DocuSigned by:

Tyler Wagaman

7/23/2020

Executive Director Signature

Date

BTA Report - YTD June 2020

Description	FY 2020 FY Budget	Period 10 Actual	Period 11 Actual	Period 12 Actual	FY 2020 YTD Actual	FY 2020 YTD Budget	YTD Variance Act - Bud	YTD Variance % Act - Bud	Budget Remainder
EMPLOYEE-RELATED EXPENSES									
TOTAL EMPLOYEE-RELATED EXPENSES	8,087,838	533,770	576,450	638,138	6,788,466	8,087,838	1,299,372	16.07%	1,299,372
MATERIALS & SUPPLIES									
TOTAL MATERIALS & SUPPLIES	41,900	3,626	2,308	1,874	36,564	41,900	5,336	12.74%	5,336
PROFESSIONAL SERVICES									
TOTAL PROFESSIONAL SERVICES	620,157	100,464	74,715	121,846	746,961	620,157	(126,804)	(20.45%)	(126,804)
COMMUNICATION EQUIPMENT & SERVICES									
TOTAL COMMUNICATION EQUIPMENT & SERV	552,332	40,899	30,271	34,186	500,514	552,332	51,818	9.38%	51,818
HW & SW MAINT									
TOTAL HW & SW MAINT	594,354	28,630	(37,512)	12,974	354,136	594,354	240,218	40.42%	240,218
FACILITIES & FLEET									
TOTAL FACILITIES & FLEET	466,142	31,399	35,257	44,915	405,209	466,142	60,933	13.07%	60,933
RECRUITMENT, RETENTION & TRAINING									
TOTAL RECRUITMENT, RETENTION & TRAINING	217,567	16,142	22,553	9,779	109,644	217,567	107,923	49.60%	107,923
GRAND TOTAL	10,580,290	754,930	704,042	863,712	8,941,494	10,580,290	1,638,796	15.49%	1,638,796



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SRFECC – Umpqua Lease Agreement Monthly Report June 8, 2020

Umpqua Lease-Purchase Budget	\$ 4,000,000	Hardware	Software & Services	Warranty Mnt
NG COBOL CAD Hardware Stabilization	\$ (429,446)	\$ 97,411.00	\$ 262,679.00	\$ 69,356.00
NG Command Point SW Upgrade	\$ (1,991,562)		\$ 1,720,047.00	\$ 271,515.00
NG CommandPoint Fit Gap	\$ (199,381)		\$ 199,381.00	
NG CommandPoint Hardware Upgrade	\$ (512,171)	\$ 512,171.00		
NG CommandPoint switches and power	\$ (200,000)	\$ 200,000.00		
Westnet Hardware and Software	\$ (667,440)	\$ 412,633.40	\$ 254,806.60	
Total	\$ -			

Umpqua Payment Schedules		Lease Payments		
Schedule 1 - Funding Request #1		Date	Description	Amount
NG Invoice 1001	\$ 52,487.00	10/1/2019	Lease Initiation	\$ 500.00
NG Invoice 0011	\$ 88,214.00	10/1/2019	Legal Fees (June)	\$ 385.00
NG Invoice 0003	\$ 150,306.10	10/1/2019	Legal Fees (July)	\$ 6,757.50
NG Invoice 1002Z	\$ 37,487.00	10/3/2019	Interest Payment	\$ 4,318.69
NG Invoice 0001R	\$ 214,723.00	11/1/2019	Interest Payment	\$ 10,558.31
NG Invoice 0002	\$ 516,014.00	12/2/2020	Interest Payment	\$ 7,656.19
Schedule 1 - Funding Request #1 Total:	\$ 1,059,231.10	1/2/2020	Interest Payment	\$ 7,656.19
		2/1/2020	Interest Payment	\$ 7,656.19
Schedule 1 - Funding Request #2		3/2/2020	Interest Payment	\$ 7,360.20
NG Invoice 0004	\$ 406,993.50	4/1/2020	Interest Payment	\$ 7,344.10
Schedule 1 - Funding Request #3		5/1/2020	Interest Payment	\$ 6,122.25
Westnet Invoice 24637	\$ 242,269.09	6/1/2020	Interest Payment	\$ 6,113.70
Total Schedule 1	\$ 1,708,494			
Schedule 2 - Estimate Q2 2020	\$ 1,300,000			
Schedule 2 - Estimate Dec 2020	\$ 1,000,000			
Total	\$ 4,008,494		Total	\$ 72,428.32



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Executive Monthly Credit Card Usage Report

Reporting Month: July 2020

Last 4 of card	Last Name	Status	Credit Limit	Monthly Usage	Approvals		
					Employee	DD	ED
3418	Shmatovich	Open	\$ 5,000.00	\$ 1,017.64	^{DS} MS	^{DS} DH	^{DS} TW
7447	Tackett	Open	\$ 1,500.00	\$ 604.78	^{DS} ST	^{DS} DH	^{DS} TW
4358	Vargo	Open	\$ 5,000.00	\$ 488.01	^{DS} CV	^{DS} DH	^{DS} TW
6115	Mackey	Open	\$ 1,500.00	\$ -			
8740	Wagaman	Open	\$ 2,000.00	\$ 347.64	^{DS} TW	^{DS} DH	^{DS} TW
		Total:	\$ 15,000.00	\$ 2,458.07			

Monthly Activity: July 2020

New/Closed Accounts Added: None

Cards Reported Lost or Stolen: None

Disputed Transactions: None

Changes in Authorization Limits: None

Monthly Liability: \$15,000.00



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FY 20-21			
Total Monthly Credit Card Usage			
July	\$ 2,458.07	January	
August		February	
September		March	
October		April	
November		May	
December		June	

I certify I have reviewed and approved the monthly credit card transactions and activity as reported. These are legitimate expenses incurred solely for the benefit of SRF ECC business. I also certify that no alcoholic beverages, tobacco products, gift cards or gift certificates were purchased.

DocuSigned by:

Tyler Wagaman

8/24/2020

9BA2F2A3A676430...
Executive Director Signature

Date



UMPQUA
B · A · N · K

Account Number: ##### 5896
Closing Date: 07/31/20



Account Inquiries



Customer Service: (866) 777-9013
Lost or Stolen Card: (866) 839-3485



Please Direct Written Inquiries to:
UMPQUA BANK
PO BOX 1952
SPOKANE, WA 99210-1952



To pay on-line:
www.umpquabank.com

Account Summary

Previous Balance	\$	2,539.53
Purchases	+	2,523.26
Cash	+	0.00
Special	+	0.00
Credits	-	65.19 -
Payments	-	2,539.53 -
Other Debits	+	0.00
Finance Charges	+	0.00
NEW BALANCE	\$	2,458.07

Payment Information



Total Minimum Payment Due \$2,458.07
Payment Due Date 08/25/20

Minimum Payment \$ 2,458.07

Mail Payments to: UMPQUA BANK PO BOX 2310 SPOKANE WA 99210-2310

Account Activity Since Your Last Statement

Trans Date	Post Date	Plan Name	Reference Number	Description	Amount
06/30	07/01	PPLN01	24164070182105290998899	STAPLES DIRECT 800-3333330 MA	\$ 65.17
06/29	07/01	PPLN01	24137460182500721054352	BEL AIR #509 ROSEVILLE CA	40.39
06/29	07/01	PPLN01	24269790182500581763845	ROUND TABLE PIZZA - 0573 RANCHO CORDOV CA	129.47
06/30	07/01	PPLN01	24137460182100214361909	TST* NOTHING BUNDT CAKES 916-515-8386 CA	46.00
07/02	07/03	PPLN01	24692160184100996885118	PANERA BREAD #202217 916-859-0286 CA	95.12
07/01	07/03	PPLN01	24164070184105002218600	STAPLES 00108878 RANCHO CORDOV CA	20.02
07/14	07/15	PPLN01	24493980196700785887874	SAFELITE AUTOGLASS 614-210-9192 OH	208.61
Cardholder Name: SHELBY TACKETT					
Total Charges for Account Number: 4807253500037447 604.78					
07/01	07/02	PPLN01	24692160183100291543371	AMZN Mktp US*MJ3FP4T81 Amzn.com/bill WA	\$ 65.19
07/02	07/02	PPLN01	24692160184100804756139	AMZN Mktp US*MJ7OJ54B0 Amzn.com/bill WA	13.59
07/02	07/05	PPLN01	24137460185500881091324	FOOD SOURCE #704 SACRAMENTO CA	43.28
07/05	07/06	PPLN01	24692160187100118594058	TOGO'S #336184 RANCHO CORDOV CA	101.63
07/10	07/10		74692160192100252254228	CREDIT VOUCHER	65.19 -
				AMZN Mktp US Amzn.com/bill WA	
07/10	07/12	PPLN01	24431060193898000513611	COSTCO WHSE #0438 RANCHO CORDOV CA	297.53
07/14	07/15	PPLN01	24692160196100106798157	AMZN Mktp US*MV6TH3ZQ1 Amzn.com/bill WA	51.55
07/16	07/17	PPLN01	24431060198083735569353	AMAZON.COM*MV2US0ES1 AMZN AMZN.COM/BILL WA	55.09
07/16	07/17	PPLN01	24431060199083709628986	AMAZON.COM*MV5259410 AMZN AMZN.COM/BILL WA	39.22
07/17	07/19	PPLN01	24121570200410116028981	FILTERS FAST 704-8215157 NC	84.38
07/17	07/19	PPLN01	24692160199100291181307	PANERA BREAD #202217 916-859-0286 CA	79.22

PLEASE DETACH COUPON AND RETURN PAYMENT USING THE ENCLOSED ENVELOPE - ALLOW 5 DAYS FOR MAIL DELIVERY

UMPQUA BANK
PO BOX 1952
SPOKANE WA 99210-1952



UMPQUA
B · A · N · K

Account Number

5896

Check box to indicate
name/address change
on back of this coupon

AMOUNT OF PAYMENT ENCLOSED

Closing Date	New Balance	Total Minimum Payment Due	Payment Due Date
07/31/20	\$2,458.07	\$2,458.07	08/25/20

\$



BL ACCT ACCOUNTING DEPT
SACRAMENTO REGIONAL FIRE
10230 SYSTEMS PARKWAY
SACRAMENTO CA 95827



MAKE CHECK PAYABLE TO:



UMPQUA BANK
PO BOX 2310
SPOKANE WA 99210-2310



Account Activity Since Your Last Statement... Continued						
Trans Date	Post Date	Plan Name	Reference Number	Description	Amount	
07/19	07/20	PPLN01	24692160201100754400257	AMZN Mktp US*MV54V0MX1 Amzn.com/bill WA	133.95	
07/20	07/20	PPLN01	24692160202100079428701	AMZN Mktp US*MV59T0NI2 Amzn.com/bill WA	8.03	
07/23	07/23	PPLN01	24692160205100122838523	AMZN Mktp US*MV6952VM0 Amzn.com/bill WA	5.40	
07/23	07/24	PPLN01	24761970205083721284505	BATH & BODY WORKS.COM 800-756-5005 OH	39.48	
07/26	07/27	PPLN01	24692160208100553827596	AMZN Mktp US*MV9QK18I2 Amzn.com/bill WA	34.25	
07/29	07/30	PPLN01	24164070211091007872715	TARGET 00024638 RANCHO CORDOV CA	19.49	
07/29	07/30	PPLN01	24137460212600144379941	USPS.COM CLICKNSHIP 800-344-7779 DC	11.55	
Cardholder Name: MARISSA SHMATOVICH						
Total Charges for Account Number: 4807253500073418						1,017.64
06/30	07/01	PPLN01	24275390182900015894326	CRADLEPOINT 208-4245054 ID	\$ 348.16	
07/03	07/05	PPLN01	24492150186637574820430	ACCESS DIRECT WWW.MESSAGING KS	19.95	
07/18	07/19	PPLN01	24540450201092660611037	DIGITALPATH INC 530-8997884 CA	102.95	
07/29	07/30	PPLN01	24692160211100448406304	J2 EFAX SERVICES 323-817-3205 CA	16.95	
Cardholder Name: CHIA VARGO						
Total Charges for Account Number: 4807253500074358						488.01
07/15	07/17	PPLN01	24137460198500774774098	RALEY S #440 RANCHO CORDOV CA	\$ 44.34	
07/16	07/17	PPLN01	24744000198900011600081	DONUT KING 916-6358344 CA	14.49	
07/16	07/19	PPLN01	24692160200100451025911	STARBUCKS STORE 13557 RANCHO CORDOV CA	17.95	
07/20	07/21	PPLN01	24431060203898000036751	COSTCO WHSE#0893 SACRAMENTO CA	40.92	
07/30	07/31	PPLN01	24692160212100330508430	LOWES #02341* RANCHO CORDOV CA	229.94	
Cardholder Name TYLER WAGAMAN						
Total Charges for Account Number: 4807253500138740						347.64
Payments, Adjustments and Others						
07/22	07/22		1974004	INTERNET PMT-THANK YOU	\$ 2,539.53	-

Plan Level Information										
Plan Name	Plan Description	FCM *	Previous Balance	Average Daily Balance	Periodic Rate **	Corresponding APR	Finance Charges	Fees/Finance Charge	Effective APR	Ending Balance
Purchases										
PPLN01 001	PURCHASE	E	\$2,539.53	\$0.00	0.06008% (D)	21.9900%	\$0.00	\$0.00	0.0000%	\$2,458.07
Cash										
CPLN01 001	CASH	A	\$0.00	\$0.00	0.06554% (D)	23.9900%	\$0.00	\$0.00	0.0000%	\$0.00
Total			\$2,539.53	\$0.00			\$0.00	\$0.00	0.0000%	\$2,458.07
Days in Billing Cycle: 31						APR = Annual Percentage Rate				
*See last page for explanation of Finance Charge Method (FCM)						** Periodic Rate (M)=Monthly (D)=Daily				
(V) = Variable Rate If you have a variable rate account the periodic rate and Annual Percentage Rate (APR) may vary.										

NAME CHANGE Please use blue or black ink to complete form

Last

First Middle

ADDRESS CHANGE

Street

City State ZIP Code

Home Phone () - Business Phone () -

SIGNATURE REQUIRED TO AUTHORIZE CHANGES Signature _____

**UMPQUA**
B · A · N · K

SACRAMENTO REGIONAL FIRE

Account Number: ##### 5896

Closing Date: 07/31/20



IMPORTANT INFORMATION

Finance Charge Calculation Methods and Computation of Average Daily Balance Subject to Finance Charge. The Finance Charge Calculation Method applicable to your account for Cash Advances, Balance Transfers and Credit Purchases of goods and services that you obtain through the use of your card is specified on the front side of this statement and explained below:

Method A - Average Daily Balance (including current transactions). The Finance Charge on purchases begins from the date the transaction is posted to your account, and the Finance Charge on cash advances begins from the date you obtained the cash advance, or the first day of the billing cycle in which it is posted to your account, whichever is later. There is no grace period.

We figure a portion of the Finance Charge on your applicable balance (i.e., Cash Advance balance, Balance Transfer balance, or Purchase Balance, as the case may be) by applying the applicable periodic rate to the applicable "average daily balance" (including current Transactions). To get the "average daily balance," we take the beginning balance of your Cash Advances, Balance Transfers, or Purchases, as the case may be, each day, add any new Cash Advances, Balance Transfers, or Purchases, as the case may be, and subtract any payments or credits applicable to Cash Advance balance, Balance Transfer balance, or Purchase balance, as the case may be. This gives us the daily balance. Then we add up all the daily balances for the billing cycle and divide the total by the number of days in the billing cycle. This gives us the "average daily balance."

Payment Crediting and Credit Balance. Payments received at the location specified on the front of the statement after the phrase "MAKE CHECK PAYABLE TO" will be credited as of the date of receipt to the account specified on the payment coupon. Payments received at locations other than the address specified or payments that do not conform to the requirements set forth on or with the periodic statement (e.g. missing payment stub, payment envelope other than as provided with your statement, multiple checks or multiple coupons in the same envelope) may be subject to delay in crediting, but shall be credited within five days of receipt. If there is a credit balance due on your account, you may request in writing that such amount be paid to you. Submit your request to the address indicated on the front of this statement after the phrase "Please Direct Written Inquiries to: ".

Closing Date. The closing date is the last day of the billing cycle; all transactions received after the closing date will appear on your next statement.

Annual Fee. If your account has been assessed an annual fee, you may avoid paying this annual fee by sending written notification of termination within 30 days following the mailing date of this bill, to the address found at the top of the first page of this bill under your financial institutions name. You may use your card(s) during this 30 day period but immediately thereafter must send your card(s), which you have cut in half, to this same address.

Negative Credit Reports. You are hereby notified that a negative credit report reflecting on your credit record may be submitted to a credit reporting agencies if you fail to fulfill the terms of your credit obligations.

Billing Disputes

Disputes regarding charges or billings hereunder shall be communicated in writing to Umpqua Bank at the address indicated in Section 18 of the Umpqua Bank Commercial Card Account Agreement. Communications should include the Commercial Cardholder name and Account number, the dollar amount of any dispute or suspected error, the reference number and a description of the dispute or error. Any communication regarding a dispute or suspected error must be received by Umpqua Bank within sixty (60) days of the date of the statement on which the disputed or incorrect charge first appeared or you will be deemed to have waived any objection to them. Disputed billings are categorized as, but not necessarily limited to, failure to receive goods or services charged, fraud, forgery, altered charges and charges incurred by telephone order where the authenticity of the charge is in question. Umpqua Bank will investigate disputes and billing errors, but it will not be responsible for resolving or correcting them.



Sacramento Regional Fire/EMS Communications Center

10230 Systems Parkway, Sacramento, CA 95827-3006

www.srfecc.ca.gov

SRFECC – Umpqua Lease Agreement Monthly Report July 6, 2020

Umpqua Lease-Purchase Budget	\$ 4,000,000	Hardware	Software & Services	Warranty Mnt
NG COBOL CAD Hardware Stabilization	\$ (429,446)	\$ 97,411.00	\$ 262,679.00	\$ 69,356.00
NG Command Point SW Upgrade	\$ (1,991,562)		\$ 1,720,047.00	\$ 271,515.00
NG CommandPoint Fit Gap	\$ (199,381)		\$ 199,381.00	
NG CommandPoint Hardware Upgrade	\$ (512,171)	\$ 512,171.00		
NG CommandPoint switches and power	\$ (200,000)	\$ 200,000.00		
Westnet Hardware and Software	\$ (667,440)	\$ 412,633.40	\$ 254,806.60	
Total	\$ -			

Umpqua Payment Schedules		Lease Payments		
Schedule 1 - Funding Request #1		Date	Description	Amount
NG Invoice 1001	\$ 52,487.00	10/1/2019	Lease Initiation	\$ 500.00
NG Invoice 0011	\$ 88,214.00	10/1/2019	Legal Fees (June)	\$ 385.00
NG Invoice 0003	\$ 150,306.10	10/1/2019	Legal Fees (July)	\$ 6,757.50
NG Invoice 1002Z	\$ 37,487.00	10/3/2019	Interest Payment	\$ 4,318.69
NG Invoice 0001R	\$ 214,723.00	11/1/2019	Interest Payment	\$ 10,558.31
NG Invoice 0002	\$ 516,014.00	12/2/2020	Interest Payment	\$ 7,656.19
Schedule 1 - Funding Request #1 Total:	\$ 1,059,231.10	1/2/2020	Interest Payment	\$ 7,656.19
		2/1/2020	Interest Payment	\$ 7,656.19
Schedule 1 - Funding Request #2		3/2/2020	Interest Payment	\$ 7,360.20
NG Invoice 0004	\$ 406,993.50	4/1/2020	Interest Payment	\$ 7,344.10
Schedule 1 - Funding Request #3		5/1/2020	Interest Payment	\$ 6,122.25
Westnet Invoice 24637	\$ 242,269.09	6/1/2020	Interest Payment	\$ 6,113.70
Total Schedule 1	\$ 1,708,494	7/1/2020	Interest Payment	\$ 5,242.37
Schedule 2 - Estimate Q2 2020	\$ 1,300,000			
Schedule 2 - Estimate Dec 2020	\$ 1,000,000			
Total	\$ 4,008,494		Total	\$ 77,670.69